



Tiffany Mitchell

Real Estate Title Processor

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Services and Industries

- Real Estate

Tiffany Mitchell is a real estate title processor in Saxton & Stump's York office, where she plays an integral role in delivering smooth, efficient residential and commercial closings. Working closely with settlement officers and attorneys in the firm's [Real Estate Group](#) and affiliate company [Granite Settlement Co.](#), Tiffany helps guide transactions from contract to closing with precision and attention to detail.

Tiffany works with the other professionals in the group to:

- Open and process new title matters
- Order title searches, tax certifications, and resale certificates
- Communicate and work with buyers, sellers, lenders, realtors, tax collectors, and homeowner associations
- Process closing packages and prepare closing documents
- Coordinate post-settlement distribution of documents and funds

Tiffany has worked in various real estate roles in the Harrisburg area since 2014, including as a relator, settlement officer, and property and community manager. She is also a licensed notary public and is a veteran of the U.S. Army, where she served two years as a military police officer in Fort Riley, Kan.

Certifications

- Notary public