



SAXTON & STUMP

LAWYERS AND CONSULTANTS

JENNIFER L. STEELE

DIRECTOR OF CONCIERGE SERVICES

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EDUCATION

- University of Phoenix, B.S.

EXPERIENCE

As the Director of Concierge Services at Saxton & Stump, Jennifer Steele fosters a five-star service environment and ensures that the firm's clients enjoy an exceptionally positive experience.

She provides the strategy and leads the execution of hospitality services across the firm's three offices, establishing an optimal experience from the first interaction. Jennifer anticipates needs and organizes accommodations for visiting clients and guests of the firm which ensures productive and goal-focused meetings.

Jennifer comes to Saxton & Stump with a background of 25 years in the hospitality industry. She has previously served as a senior sales manager at three highly regarded resorts in Florida, including the famed Innisbrook, the home of the annual PGA TOUR's Valspar Championship.

As a senior sales manager, Jennifer was responsible for accommodating large groups of guests, organizing catering services and managing banquet facilities. She also established and managed a client base of organizations, associations and businesses and maintained relationships with these clients.

Jennifer has also served as the executive assistant and tradeshow manager for a global manufacturer and marketer of pest and animal control, birding and lawn and garden products. In this position, Jennifer managed the tradeshow department and directly supported the CEO and board of directors.

Jennifer is certified as a travel agent and Pa. notary. She attended the University of Phoenix where she earned a bachelor's degree in business and is currently working toward her MBA.

For more information please visit :
SaxtonStump.com/professionals/jennifer-steele